Ombudsman Process SeaPort Contract

CAPT Lynn P. Simon
Ombudsman

11 December 2001

SeaPort Contract Ombudsman Process

- SeaPort IDIQ holder may file complaint with Ombudsman against issuance of a task order to another IDIQ contractor under same task order.
- Ombudsman reviews whether the PCO complied with order placement criteria contained in contract, assessing whether IDIQ contractor was afforded a fair opportunity to be considered, subject to four exceptions.
- The Ombudsman Process:
  - Complaints should be filed promptly with the Ombudsman and state they are being filed per contract Clause H-7.

SeaPort Contract Ombudsman Process

- Copy of complaint will be given to the PCO and any other party likely to have information bearing on the issues. (Redaction of proprietary information, if necessary.)
- Ombudsman may seek comments on the issues from interested parties .
- Ombudsman investigates the facts and circumstances alleged by parties, with necessary support from NAVSEA counsel.
- Ombudsman will issue a written recommendation, no later than 35 calendar days after the complaint is received, if at all possible.

SeaPort Contract Ombudsman Process

- SeaPort Ombudsman:

  CAPT Lynn P. Simon (027)
  Naval Sea Systems Command
  1333 Isaac Hull Avenue, S.E.
  Washington, D.C. 20376

  Phone: 202-781-3936 Fax: 202-781-4771
  SimonLP@navsea.navy.mil